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**FORD RIVER TOWNSHIP REGULAR BOARD MEETING
AUGUST 14, 2023 FORD RIVER TOWNSHIP HALL**

Called to order at 7:00 p.m. by Supervisor, S. Nelson, who led the Pledge of Allegiance.
Members present: S. Nelson, D. Brown, R. Valentine and J. Church
Members absent: A. Wagner

A moment of silence was observed for Delor Wellman who passed away last month.

4. PUBLIC COMMENT ON AGENDA ITEMS

5. AGENDA

Supervisor added: 14e

Trustee added: 15f

Motion, R. Valentine, supported by J. Church, CARRIED to approve the agenda with changes.

6. MINUTES

Motion, R. Valentine, supported by J. Church CARRIED to approve the July 12, 2023 Regular Board Meeting minutes.

7. CONSENT TO AGENDA

a. Financial Reports July 2023.

b. Assessors Report for July 2023.

Motion, J. Church, supported by R. Valentine, CARRIED to approve the Consent to agenda.

8. COMMUNICATIONS

a. Planning Commission Meeting Minutes July 5, 2023

9. FIRE DEPARTMENT BUSINESS

a. Fire Reports/Calls July 2023

Brian Nelson, Fire Chief, was present.

Motion, R. Valentine, supported by J. Church, CARRIED to approve the fire report for July 2023

b. The Fire Chief gave updates.

Raffle tickets now on sale \$5.00 each, drawing in December.

10. WATER SYSTEM BUSINESS

a. Water system report-July 2023

Motion, J. Church, supported by, B. Valentine, CARRIED to accept the water report for July 2023.

- b. Water operator updates. Troy Rodman, Water Operator, gave updates.
- c. Billing Register. All normal.

12. ZONING ADMINISTRATOR BUSINESS

- a. The Zoning Administrator gave updates and the July 2023 Zoning report.
- b. Master plan update: Draft will be sent in the beginning of September
The Board would like to see the draft.

13. COUNTY COMMISSIONER BUSINESS

- a. District #3 report/update

ABSENT

14. UNFINISHED BUSINESS

- a. Bike Path: working with property owners
- b. 911 signs: County amended Ordinance. 37 addresses need to be changed.
- c. Playground grant. Looking for bids. A draft was presented, and she will be at our September meeting
- d. Resolution for Short term rental renewals:

Motion, D. Brown, supported by J. Church to table this and send this to the Planning Commission so they can start the process of new special use permits for all short term rentals that have already expired.

- e. Emergency Generator: Work will be starting to install a new generator soon.

14. NEW BUSINESS

- a. Payment of bills
 - i. GF Total: \$ 47,291.41
 - ii. WF Total: \$ 2,801.46
 - iii. LF Total: \$ 279.85

Motion, J. Church, supported by R. Valentine, CARRIED, to pay the bills as presented.

- b. CIMS Cemetery Software proposal.

Motion, J. Church, supported by R. Valentine, CARRIED to purchase Cemetery software for \$1,550.00 plus \$300.00 per year.

Motion, D. Brown, supported by J. Church, CARRIED to move \$1,850.00 from contingency fund to the Cemetery Fund to be used for CIMS software.

Clerk will get a price quote on ground penetrating radar for problem areas in West and South as well as River Cemetery to identify where remains are buried.

- c. Cemetery Burial Certificate.

Motion, J. Church, supported by R. Valentine, CARRIED to use the Certificate of Burial as presented.

d. Local Community stabilization Authority

Motion, D. Brown, supported by J. Church, CARRIED to approve the Contract for Local Community Stabilization Authority

Roll Call: Ayes: S. Nelson, J. Church, D. Brown, R. Valentine. NAYS: None Absent: A. Wagner

- e. Policy updates. After discussion, it was determined we are in need of updating some of our Township Policies. Clerk Brown will bring in copies of policies next month so we can get started on updating policies where needed.
- f. Discussion/litigation attorney fees. Trustee Valentine would like to be updated on attorney/litigations. A long discussion took place about the concern of high attorney bills. Supervisor tries not to use the Attorney whenever possible but our Zoning Ordinance often requires the Attorney's opinion in order to enforce the Ordinances. All contact with the Attorney goes through the Supervisor for approval. The Township will look into a procedure on issuing citations without Attorney involvement or Court proceedings. Clerk will start adding to Agenda.

15. PUBLIC COMMENT.

R. Fetig: Thanks the Board for the training at the Casino.

S. Vandenberg asked what is happening with the Cell tower at K road and I road

16. BOARD COMMENT.

Clerk Brown thanked Troy Rodman for the hard work on the water system. It is appreciated.

Supervisor Nelson agrees.

Supervisor Nelson: Some equipment has been installed at the tower site. Verizon used to have better cell service in the past. Has gotten worse in the last 5 years.

17. ADJOURNMENT

Motion, D. Brown, supported by J. Church, CARRIED to adjourn at 8:58 pm
Minutes approved by:



Debbi R. Brown, Township Clerk



Date